

Reservation Guidelines

1. Reservations may be made no more than 1 year in advance. Cottage rentals require at least 3 weeks notice.
2. Full payment and completed/signed rental agreement is due at time of reservation.
3. Additional forms that may be required:
Certificate of Insurance: Million dollar liability policy listing the city is required for all competitions or rentals open to the public.
Catering Permit: Required if using a caterer.
Assembly Permit: Required if expecting more than 100 people.
Vendor/Concession/Admission Fee: Required if selling merchandise or charging admission fees.
Raleigh Parks and Recreation Alcohol Permit: Must be filled out to have alcohol at the cottage or shelters. Alcohol is not permitted at other areas of the park. There is a \$50 fee for all alcohol permits.
Inflatable Permit: A permit must be filled out and an approved City of Raleigh vendor used.
5. All cancellations/refunds will follow the departments refund policy.
6. Rental hours must include set up and clean up time needed for event.
7. Equipment and decorations must be removed at the end of the rental. Equipment may not be on premises outside of rental hours.
8. Renters are responsible for the behavior of their guests.
9. There must be one adult age 21 and older for every 12 minors age 17 and younger.
10. Parking is limited and not guaranteed at any of the rental areas.
11. All rentals must abide by the rules and regulations. Rentals may be cancelled if they do not adhere to policies.

Frequently Asked Questions

Is there power at the outdoor spaces?

There are no electrical outlets at the amphitheater, open space or fields. Electricity is not guaranteed at shelters.

How late may I rent a space?

The cottage may be rented from 8am to 11pm. Other spaces may be rented from 8am to dusk. Dusk changes through the year, so contact staff for the exact time.

Will someone open the gate for my rental?

The gate will be opened for cottage rentals. The gate fee is required to have the gate opened for other rented spaces.

Are tables and chairs available?

There are 12 6 foot banquette tables and 60 chairs available for cottage rentals. Tables and chairs are not available for outside rentals.

Can I have inflatables or a dunking booth?

Tents, inflatables, and generators are restricted to designated areas of the park and can be accommodated by advance request and approved permit. Dunking booths, pony rides, etc. are not allowed.

What if someone is using the shelter I rented?

You should keep a copy of your contract with you in order to present if necessary. You may also contact the police for assistance.

Can I have alcohol at my event?

Alcohol is allowed at the shelters and the cottage with an approved Raleigh Parks and Recreation alcohol permit. Smoking is not allowed inside the shelter. Illicit drugs are not permitted on the property.

Is a police officer required?

Depending on the nature of the event, an off duty police officer is required at the expense of the renter. An officer must be present if requesting an alcohol permit and expecting 150 or more guests.

Do I have to reserve the fields or open spaces?

If you would like to guarantee usage of the space, you will need to reserve it in advance. You must reserve a space if you wish to use inflatables or tents.

Who is responsible for cleaning?

The renter is responsible for all set up and cleaning, which must be completed during the rented time.

Anderson Point Park

Rental Information



20 Anderson Point Drive
Raleigh, NC 27610

Website: www.raleighnc.gov

Search: Anderson Point Park

Managed by Barwell Road Center

Phone: (919) 329-5994

E-mail: Barwell.Road@raleighnc.gov





Rental Spaces and Fees

Small Shelter



Rental Rate: \$9/hour
*2 hour minimum.
Capacity: 50
Attributes: 12 Picnic Tables (may not be moved), 1 charcoal grill, fountains, near play-ground. There is no parking near this shelter.

Large Shelter



Rental Rate: \$15/hour
*2 hour minimum
Capacity: 200
Attributes: 28 Picnic tables (may not be moved), 2 charcoal grills, water fountains, near

parking lot.

Open Space & Fields



Open Space— near playground/small shelter.
Field #1— near large shelter.
Field #2— near cottage.
Rental Rate: \$20/hour
More Information:

- No electricity.
- tents must be weighted.
- Inflatables are allowed with permit, approved vendor, & field reserved.
- Renter must pay gate fee for vendors to drive into park.

Anderson Point Cottage



Rental Rate: \$100/hr
*4 hour minimum.
Capacity: 50 (seated); 70 (standing)
Attributes: Historic charm, wood floors, warming kitchen, small

parking lot next to cottage (20 spaces).

Amphitheater



Rental Rate: \$50/hour
*4 hour minimum.
Capacity: 200 or more
More Information:
-No electricity.
-Tables and chairs are not provided.

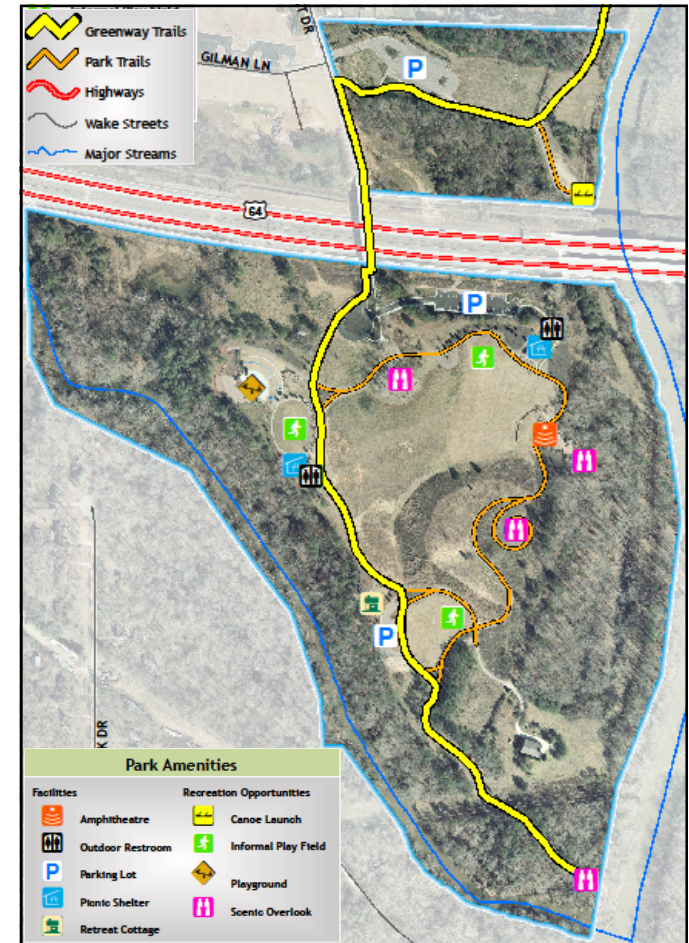
Additional Fees

Shuttle Fee **\$20 per hour**
Renter and/or guests will be transported using the club car (holds about 4 people) from the parking lot to the cottage or amphitheater.

Gate Fee **\$20 per hour**
Staff will monitor the control gate to allow vendors, etc in to the park.

Damage Deposit **\$75 flat fee**
A refundable damage deposit is required on all cottage rentals. Failure to adhere to the rental contract may result in loss of the deposit.

Rental Application Fee **\$15 flat fee**
This non-refundable fee is required for all rentals, excluding the picnic shelters.



Interested in touring the Cottage?

Contact Barwell Road Community Center at (919) 329-5994 or Barwell.Road@raleighnc.gov to schedule an appointment. Staff will meet you at the gate and drive down with you to the cottage and allow you to go inside. You may stop by the park at any time to see the outdoor amenities.